|  |  |
| --- | --- |
| **INITIALS**  | **CONTACT NUMBER**  |
| **ROLE APPLIED FOR**  |  |

## EMPLOYMENT HISTORY

**PRESENT OR MOST RECENT EMPLOYER**

|  |  |
| --- | --- |
| Name and Address of Employer | Post held and brief description of duties |
| Salary and benefits | Nature of business |
| Date appointed  | Date left (if appropriate)  |
| Reason for leaving / wishing to leave |
| Notice period | Type of employment: e.g. full time/part time/ perm/temp.  |

**PREVIOUS APPOINTMENTS** **(most recent first), please account for periods of unemployment and go back no more than 10 years.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Dates (month/year) | Name of Employer and position you held | Salary on Leaving | Type of employment | Reason for leaving |
|  |  |  |  |  |

# EDUCATION AND TRAINING

Please list all the qualifications you have:

|  |  |
| --- | --- |
| Qualification Description (e.g HND)  | Grade Attained |
|  |  |

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| --- |
| What IT packages are you familiar with?  |

#  REFEREES

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| --- |
| Please give details of two referees, one of whom should be your present or most recent employer, the other could be someone who knows you in a work related, voluntary or academic capacity. Both referees should be able to comment on your suitability for the post applied for. References will only be taken up for successful candidates following interview. If you do not want us to contact your present employer without your permission please tick this box [ ]If you agree to us contacting your previous other employer’s at any time, please tick this box [ ] |
| Referee 1 (present or most recent employer) |
| Name  | Position  |
| Company  |
| Address  |
| E-mail  | Telephone  |
| In what capacity does this person know you? |  |
| REFEREE 2  |
| Name  | Position  |
| Company  |
|  |
| E-mail  | Telephone  |
| In what capacity does this person know you?  |

|  |
| --- |
| In completing and submitting this application I am declaring that to the best of my knowledge the information given on this form is true and correct. I understand that it will be treated as part of any contract of employment should I be offered and accept employment within the company. I understand that misleading statements or deliberate omissions may be sufficient grounds for withdrawing or cancelling any offer of employment or render me liable to subsequent dismissal. I understand that the information will be stored subject to the provisions of the Data Protection Act. I agree to information provided on this form and the monitoring form being used by B:Music in accordance with the Act and in particular for equal opportunities monitoring.  |

**5 questions**

1. How do you approach dealing with multiple requests and managing competing deadlines?
2. What skills and experience do you have that would enable you to work with community and grassroots music groups?
3. B:Music works with lots of different promoters and partners. How would you make those relationships productive/work?
4. Who do you think are the artists that are most relevant in the current UK Jazz scene?
5. Describe the best live event you have ever been to, explaining why?